

## **Recruitment for volunteering for students and PhD candidates - support in the organization of 20th IMISCOE Annual Conference (international event in the field of migration studies)**

The Center of Migration Research and the Center of Excellence in Social Sciences of the University of Warsaw - the organizers of the 20th Annual Conference of the International Migration Research Network (IMISCOE) - which will take place on July 3-6, 2023, are looking for volunteers who would like to support the organization of the largest European migration conference.

We are looking for persons/volunteers who:

- study at the first, second or third degree of studies, both full-time and part-time, at Warsaw universities
- speak English at least on a communicative level - B1 (knowledge of other languages is welcome)
- are able to engage in volunteering activities for at least 30 hours in the period June 5 - July 12, 2023 (we expect the greatest time load on June 28 - July 7, 2023).

Due to the size/scale/importance of the conference (we expect up to 1,000 participants), we need volunteers who will be responsible for various tasks before, during and after the conference. Below is a list of tasks that volunteers can potentially engage in:

- office and administrative assistance
- preparation of welcome packages for guests
- preparation of the space where the conference will take place (e.g. preparing the rooms, preparing the reception desk)
- support for conference participants (e.g. reception desk, around conference spaces)
- technical support for conference participants (e.g. checking equipment, starting online sessions, technical support during presentations)
- support in organizing and conducting additional events (e.g. study visits or city tours)
- documenting the conference (e.g. taking photos)
- support in organizing the conference venue after the event

What we offer as part of volunteer cooperation:

- signing a volunteering agreement in the period June 5 - July 12, 2023 (possibility of signing a contract for a longer period)
- free of charge passive participation in the conference (that is without an active role as a speaker, moderator etc.)
- certificate confirming involvement in the organization of the conference (the possibility of completing student internships, depending on the requirements at each university)
- the opportunity to acquire knowledge, experience and competences related to the management and promotion of an international project
- the possibility of networking in the environment of outstanding migration researchers from Europe and the world

If you are interested in getting involved in the organization of the conference, please complete the [application form](#) by March 31, 2023 at the latest. We will inform the selected persons about the acceptance for volunteering and the next steps by April 12, 2023 at the latest.

If you have any questions, please contact us by e-mail ([wolontariat.obm@uw.edu.pl](mailto:wolontariat.obm@uw.edu.pl)).